



January 1, 2020 Open Enrollment for Group Health, Dental, Vision & Flex Coverages

Informational Meetings:

- November 5:** 3:15 p.m. at MacArthur Conference Room – bring a device
3:15 p.m. at Edison Library
- November 6:** 3:15 p.m. at Lincoln Conference Room – bring a device
3:15 p.m. at MJSHS Library

Bring your own device or use a district computer (available at Edison and MJSHS) to do your online enrollment, or use this opportunity to ask questions about the process and/or our insurance plans. Our insurance consultants and District insurance reps will be present to assist with the online enrollment and answer questions.

Complete the online enrollment process by Wednesday December 3, 2019

Return Forms (Working Spouse, FLEX Enrollment, and HSA) to Lisa Mooney by Wednesday, December 3, 2019

*****IMPORTANT GROUP HEALTH ENROLLMENT NOTES*****

- **Eligible employees** and **eligible dependent children** (to age 26) may enroll in the group health plan.
- **All eligible employees** must complete the online enrollment process.

Health and Network Selection: [HEALTH INSURANCE PLAN DOCUMENT](#)

- **Enrollment:** All **eligible employees** must complete the online process. You may continue your current elections, switch plans (PPO or HDHP), change networks, add yourself, add dependent children, and/or terminate coverage on yourself or dependents.
- **HFNetwork Elite or Premiere:** For more extensive network information go to www.hfninc.com
- **Working Spouse Eligibility Form:** Must complete if you cover your spouse.
- **Working Spouse Q&A**
- **HSA Payroll Deduction Form:** If you choose the QHDH Plan and wish to fund a Health Savings Account (HSA) you must complete this form. For additional information regarding HSA rules and regulations go to www.treas.gov.
- **Health Plan Comparison Table:** a condensed comparison of PPO/HDHP benefits/preventive care/rates.
- **Summary of Benefits and Coverages** for [PPO](#) and [HDHP](#) as required by PPACA.

Your elections will remain in force for the 2020 calendar year. Notify us within 31 days if you experience a qualified HIPAA event and desire changes in accordance with that HIPAA event.

Flex Spending: [FLEX INFO](#)

- **Enrollment Form:** All eligible Employees are required to complete per the IRS.

Dental & Vision Insurance: [DENTAL INFO](#) [VISION INFO](#)

Enrollment: You must complete if you are **enrolling**, **terminating coverage**, or **changing information** for you or your dependents.

Lisa Mooney, District Health Insurance Plan Coordinator, 309-833-4164.