OPERATIONAL SERVICES

Exhibit - Threat Assessment Documentation

Imminent threats require immediate containment and action to protect the District’s environment and/or identified or identifiable target(s). A Threat Assessment Team (TAT) does not document its activities in response to an imminent threat until after the threat is contained.


The Form contains investigation questions designed to help a TAT gather information to identify, assess, classify, respond to, and manage threats of targeted violence to the District’s environment. Modify the questions on the Form to reflect the District’s local conditions and each TAT’s specific building needs. Members of the TAT should use the Form to document threat assessment activities and in conjunction with 4:190-AP1, Targeted School Violence Prevention Program; 4:190-AP2, Threat Assessment Team (TAT); 4:190-AP2, E1, Principles of Threat Assessment; 4:190-AP2, E3, Threat Assessment Key Areas and Questions; Examples; 4:190-AP2, E4, Responding to Types of Threats; and 4:190-AP2, E5, Threat Assessment Case Management Strategies.

Consult the Board Attorney for recordkeeping procedures when or if the information gathered and entered in the Form is placed in a student’s temporary record. See also Board policy 7:340, Student Records.

Adopted 11-18-19