Field Trips and Recreational Class Trips

Field trips are permissible when the experiences are a part of the school curriculum and/or contribute to the District’s educational objectives.

All field trips and recreational class trips must have the Superintendent or designee’s prior approval, except that trips out of state or extending overnight must have the prior approval of the Board. The Superintendent or designee shall analyze the following factors to determine whether to approve a field trip: educational value, student safety, parent concerns, heightened security alerts, and liability concerns. On all field trips, a bus fee set by the Superintendent and designee may be charged to help defray the transportation costs.

Parents/guardians of students (1) shall be given the opportunity to consent to their child’s participation in any field trip, and (2) are responsible for all entrance fees, food, lodging, or other costs, except that the District will pay such costs for students who qualify for a fee waiver under Board policy 4:140, Waiver of Student Fees.

Any field trip may be cancelled without notice due to an unforeseen event or condition. Monies deposited may be forfeited.

Students that violate school and/or Board policy may be excluded from field/class recreational trips and forfeit money deposited and/or other expenses. The teacher shall arrange for the supervision and appropriate alternative learning experiences for non-participating students.

Privately arranged trips, including those led by District staff members, shall not be represented as or construed to be sponsored by the District or school. The District does not provide liability protection for privately arranged trips and is not responsible for any damages arising from them.

LEGAL REF.: 105 ILCS 5/29-3.1

CROSS REF.: 6:10 (Educational Philosophy and Objectives), 7:10 (Equal Educational Opportunities), 7:270 (Administering Medicines to Students)