STUDENTS

Exhibit – Letter to Parents and Eligible Students Concerning Military Recruiters and Postsecondary Institutions Receiving Student Directory Information

Date

Re: Military Recruiters and Postsecondary Institutions Receiving Student Directory Information

Dear Parents/Guardians:

From time to time, military recruiters and postsecondary educational institutions request the names, telephone numbers, and addresses of our secondary students. The school must provide this information unless the parent/guardian, or the student if he/she has attained the age of 18, submits a written request that the student’s records not be released without their prior written consent.

Important: If you do not want military recruiters or institutions of higher learning to be given your secondary school student’s name, address, and telephone number, please complete the form below and return it to the Building Principal.

Sincerely,

Superintendent

To be completed and submitted to the Building Principal.

For parents:
☐ Do not release my child’s name, telephone numbers, and/or address, without first obtaining my prior written consent, to institutions of higher learning or military recruiters:

______________________________
Parent/Guardian Name (please print)

______________________________
Parent/Guardian Signature (if student is under age 18) Date

For Students age 18 or older:
☐ Do not release my name, telephone numbers, and/or address, without first obtaining my prior written consent, to institutions of higher learning or military recruiters.

______________________________
Student Name (please print) Student ID Number

______________________________
Student Signature (if student is age 18 or older)

Adopted 10-20-03
Revised 12-12-16
Revised 06-18-18